



Outsourcing brief

Q2 2021



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Newly Accredited Collecting Agent of PhilHealth

Standard Chartered Bank is now accepting PhilHealth premium contribution payments from the employed sector through the BancNet eGov facility.

For the complete list of ACAs, visit www.philhealth.gov.ph/partners/collecting/.

Coverage of COVID-19 In-patient Benefit Packages for Confirmed Cases Only

Considering that RT-PCR test had been more accessible nationwide and that other several factors affect the implementation of PhilHealth's coverage, the Corporation amended the benefit package for the inpatient management of COVID-19 to cover only confirmed cases, to efficiently implement the National Health Insurance Program.

In view of the foregoing, please be advised of the following:

1. Only claims for CONFIRMED COVID-19 cases based on a positive COVID-19 swab test results (RT-PCR) shall be covered by the existing Inpatient COVID-19 Package using Package Codes C19P1, C19P2, C19P3, and C19P4. Covid-19 cases confirmed through a positive antibody test result shall likewise be considered, provided that its use as an adjunct confirmatory test is in accordance with

relevant guidelines. The antibody test per se, however, is not yet compensable by PhilHealth if claimed under the testing package.

2. Cases that were initially managed as COVID-19 but with a negative swab (RT-PCR) test result shall be reimbursed with an intermediate package.

These amendments shall be applicable retrospectively for admissions starting November 26, 2020 and onwards.

Clarification on the Coverage for COVID-19 Inpatient Benefit Package

I. Scope

This shall apply to all Filipinos who were admitted in accredited hospitals starting November 26, 2020 and being assessed and/or managed as COVID-19 case.

II. Definition of Terms

- A. Antibody tests for COVID-19: serologic tests used to detect the presence or absence of antibodies against SARS-CoV-2 in patient's serum.
- B. Intermediate Package: a benefit package covering patients who were initially assessed and managed as probably COVID-19 but eventually had negative RT-PCR test results.

III. Policy Statements

A. Only confirmed COVID-19 cases by RT-PCR test who have developed severe illness or are with clinical and diagnostic manifestations of COVID-19 that require hospital admissions starting November 26, 2020 shall be eligible to claim inpatient packages using Package Codes C19P1, C19P2, C19P3, and C19P4.

B. To properly evaluate the claims, either Claim Form 4 (CF4) or clinical chart will now be required for inpatient COVID-19 claims.

C. PhilHealth shall accept results of antibody tests done in hospitals or DOH-licensed laboratories as adjunct tests for diagnosing COVID-19 if all the following criteria are met:

1. Patients have symptoms for at least 15 days;
2. Two RT-PCR tests were negative; and
3. With clinical and diagnostic manifestations of COVID-19.

Claims for COVID-19 inpatient packages that fulfilled these criteria shall be paid. In these cases, copies of two RT-PCR tests results and the antibody test result shall be attached to the claims.

D. Claims with negative RT-PCR test results and managed as a case of COVID-19 will be processed as Intermediate Package applying the rules

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on Section F of this Circular.

E. Claims for COVID-19 inpatient packages without RT-PCR test result shall be processed based on applicable all case rate (ACR) benefits.

F. Coverage of Intermediate Package

1. Cases with pneumonia initially assessed and managed as COVID-19 but had negative RT-PCR test results are covered by Intermediate Package with the following rates and package codes:

| Description | Package Codes | Rates |
|---|---------------|------------|
| Intermediate Package for Moderate Pneumonia | IMP01 | Php 18,000 |
| Intermediate Package for Severe/ Critical Pneumonia | IMP02 | Php 38,000 |

Table 1. Description, Package Codes and Rate of Intermediate Package

2. The Intermediate Package covers facility fees (i.e. drugs and medicines, diagnostics/ laboratories, room and board, and supplies and equipment including personnel protective equipment) and professional fees.

3. Claims for Intermediate Package shall have an attached copy of RT-PCR test result with specimen taken upon admission from a PhilHealth-accredited and DOH-licensed COVID-19 testing laboratory.

4. Claims filing of Intermediate Package:

a. HCIs shall file the claims for Intermediate Package through electronic claims (eClaims) system within 60 days after discharge.

b. The following are the requirements:

i. Properly encoded CF1 and CF2 module through eClaims;

ii. Properly accomplished Claims Signature Form (CSF);

iii. Copy of Statement of Account or its equivalent per PhilHealth Circular No. 2017-0014;

iv. Properly accomplished CF4 or patient's chart;

v. Copy of RT-PCR test result/s

5. Co-payment rules Starting on the publication date of this Circular, patients availing of Intermediate Package, who are admitted in basic/ward type accommodations, shall have no co-payment based on PhilHealth Circular 2020-0024.

6. Medical pre-payment review Per PhilHealth Circular 2019-002, PhilHealth reserves the right to subject any or all claims to medical pre-payment review.

7. Direct filing and readjustment Patients admitted from November 26, 2020 until the publication of this Circular who were eligible for Intermediate Package but were covered as regular case rates may file for readjustment or appeal subject to existing PhilHealth rules.

G. Effectivity

This Circular shall be applied to all admission starting November 26, 2020 except for provisions with specific date of application.

To see the full versions of the Circulars, please visit www.philhealth.gov.ph

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Extension of Deadline Relative to the Disbursement of Pensions Through Non-Pesonet Participating Banks and Checks

Pursuant to Social Security Commission (SSC) Resolution No. 141-s.2021 dated March 24, 2021, the disbursement of pensions through non-Philippine Electronic Fund Transfer System and Operations Network (PESONet) participating banks and checks shall be extended from 31 March 2021 to 30 September 2021. This will give pensioners more time to comply with SSS' requirement under Circular No. 2020-024 dated 22 September 2020.

Existing procedures and schedule for pension disbursements through non-PESONet participating banks and checks shall be implemented.

Online Filing of Maternity Benefit Application (MBA) and Maternity Benefit Reimbursement Application (MBRA) Through the MY.SSS Portal in the SSS Website Effective 31 May 2021

A. Coverage

1. For MBA

a. All female Self-employed (SE) Voluntary Members (VMs), Overseas Filipino Workers (OFWs) and Non-Working Spouse (NWS); and

b. All female members who are separated from employment and did

not receive any advance payment of maternity benefit from their employers.

2. For MBRA

a. All employers including household employer.

B. Pre-requisites for Online Application

1. A registered My.SSS account in the SSS Website; and

2. Disbursement account enrolled with SSS through the Disbursement Account Enrollment Module (DAEM) in the My.SSS portal in the SSS website.

C. Policies

1. All initial or new claims and the following cases for adjustment shall be filed online thru the member's or employer's My.SSS account.

2. Filing of MBA/MBRA over-the-counter or through drop box at any SSS Branch Office (BO)/ Foreign Representative Office (FRO) / Medical Evaluation Center (MEC) shall be allowed until the implementation of the mandatory online filing.

However, simultaneous filing of MBA/MBRA through OTC/ drop box and online through the My.SSS portal in the SSS Website is strictly prohibited.

3. The filer shall upload the required supporting documents corresponding to the type of claim being filed to proceed with the submission of the MBA/MBRA.

4. The receipt of the advance payment shall be confirmed by the employee within seven (7) working days from the date of sending of e-mail by SSS. In case member confirmed that she did not receive the advance payment or failed to act within the prescribed period, the MBRA shall be rejected.

5. Confirmation/ certification of receipt of advance payment by the employee for the MBRA filed by her employer shall be submitted through any of the following channels:

a. Link provided in the e-mail notification sent by SSS; or

b. Employee's My.SSS account in the SSS Website.

6. Confirmation / certification of employee shall not be required for claims tagged as separated, Absence without Official Leave (AWOL) and deceased member.

7. The filing date of the claim shall be as follows:

a. For MBA- the date of successful

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submission of the claim; and

b. For MBRA – the date of confirmation/certification of the employee or the date of successful submission of the claim if the employee is already separated/ Absence without Official Leave (AWOL) or deceased.

8. Claim which has been previously submitted but is not acceptable based on SSS evaluation may be re-filed online by member/ employer upon compliance with the SSS requirements as a new transaction.

9. An email notification shall be sent to the member/employer for:

a. For MBA:

i. Successful submission through the member’s My.SSS account in the SSS Website; and

ii. Approval/rejection/denial of the MBA

b. For MBRA:

i. Successful submission through the employer’s My.SSS account in the SSS Website;

ii. Successful submission of the confirmation of the employee;

iii. Reminder to employer;

iv. Failure to confirm the receipt of advance payment by the employee; and

v. Approval/ rejection/denial of the MBRA.

10. The following maternity claims exempted from online filing shall be submitted OTC or through drop box at any SSS BO/FRO:

a. Denied claim reconsidered for payment;

b. Unclaimed benefit of deceased member; and

c. Unclaimed reimbursement of inactive / closed / terminated/ retired employer.

D. Implementation Date

1. May 31, 2021- Member and employer may file the MBA/MBRA through any one of the following channels:

a. OTC or through drop box at any SSS BO/FRO/MEC; or

b. Online through the My.SSS portal in the SSS Website.

2. August 31, 2021- Last day of the option to file the MBA / MBRA through

OTC/ drop box at any SSS BO/FRO/ MEC.

SSS Advisory on Maternity Leave

The online filing of Maternity Benefit Reimbursement Applications (MBRA for employers) and Maternity Benefit Applications (MBA for female members) shall become **MANDATORY this coming September 1, 2021.**

Dropbox or over-the-counter (OTC) submission of MBA and MBRAs will no longer be accepted after this date.

Employers/ Members are advised to register their assigned bank account thru the Disbursement Account Enrollment Module in their My.SSS account.

Please take note of the following dates:

| | |
|--------------------|---|
| May 31, 2021 | Member/Employer may file MBA and MBRAs through only one of the following channels: - OTC or thru dropbox at an SSS branch office (BO)/foreign representative office (FRO)/ Medical Evaluation Center (MEC), or - Online through the My.SSS portal in the SSS website Simultaneous filing of claims through both channels IS NOT ALLOWED |
| August 31, 2021 | Last day of the option to file claims through BO/FRO/MEC (OTC or dropbox). |
| September 31, 2021 | Start of the mandatory implementation of the online filing of MBA and MBRAs through My.SSS in the SSS Website. |



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SSS Advisory on Payment Reference Number (PRN) For Loans

The full implementation of Payment Reference Number (PRN) for Loans to start on July 1, 2021. This will cover the applicable month of June 2021 and every month thereafter.

Employers and Individual Members are urged to:

1. Create a My.SSS account
2. Update contact information.
3. Review and correct loan information, if needed.

SSS Advisory on Shift to PESONet

SSS extends until September 30, 2021 the compliance deadline for pensioners to shift to PESONet banks.

To see the full versions of the Circulars and Advisories, please visit www.sss.gov.ph



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Promotion of COVID-19 Vaccination in the Private Sector

All employees in the private sector, except those who are ineligible or disqualified for health reasons, are highly encouraged to get inoculated with COVID-19 vaccine.

Employers shall continue to urge their employees to avail of their own vaccination program, if any, or their respective local government units.

Employers shall seek appropriate assistance from concerned government agencies in the administration of COVID-19 vaccine.

SSS Advisory on Shift to PESONet

SSS extends until September 30, 2021 the compliance deadline for pensioners to shift to PESONet banks.

To see the full versions of the Circulars and Advisories, please visit www.sss.gov.ph

SEC Updates



SEC Certification Webinar Schedule and Application Procedure

I. Webinar Schedule

| SEC Certification Program | Batch 1 | | Batch 2 | |
|--|---|---------------------------|--|---------------------|
| | Date and Time of Webinar | Registration Period | Date and Time of Webinar | Registration Period |
| Prospective Equities Securities Salesmen (ESS)* | June 24-25, 2021 8:00am - 5:00 pm | June 14-18, 2021 | August 5-6, 2021 8:00am - 5:00 pm | June 14-18, 2021 |
| Prospective Compliance Officers/ Associated Persons (CO/AP) in the Equities Market** | June 29 - 30, 2021 8:00am - 5:00pm | June 14- 24, 2021 | September 9-10, 2021 8:00am - 5:00 pm | August 1- 27, 2021 |
| Phase 1 of the SEC Certification Examination*** | September 2-3, 2021 8:00am - 5:00 pm | June 14 - August 20, 2021 | | |

*Pre-requisite webinar for Phase 2 ESS examination applicants and open for all

**Pre-requisite webinar for Phase 2 CO/AP examination applicants and open for all

***Optional webinar before taking the Phase 1 examination and open for all

II. Online Application

| SEC Certification Program | Batch 1 Registration Form Link | Batch 2 Registration Form Link |
|--|---|---|
| Prospective Equities Securities Salesmen (ESS) | https://forms.gle/9MocU-6G1RkNrAH3eA | https://forms.gle/i81K3HX-MxX96S2SF8 |
| Prospective Compliance Officers/ Associated Persons (CO/AP) in the Equities Market | https://forms.gle/q2HD-9ML3ssrs7Ps77 | https://forms.gle/8esUYux-duQYEe3BAA |
| Phase 1 of the SEC Certification Examination | https://forms.gle/tua8PK-WWZ3Fs7uz9 | |

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Draft Memorandum Circular on Annual Corporate Governance Report for Public Companies and Registered Issuers

To facilitate the disclosure of public companies' (PCs) and registered issuers' (RIs) compliance/non-compliance with the recommendations provided under SEC Memorandum Circular No. 24, Series of 2019 (Code of Corporate Governance for PCs and RIs), the Commission, pursuant to its regulatory power under Section 179(d) of Republic Act No. 11232 otherwise known as the Revised Corporation Code of the Philippines, mandates all covered companies to submit an Annual Corporate Governance Report (ACGR) subject to the following guidelines:

1. Three (3) copies of a fully accomplished SEC Form-ACGR (for PC/RI) shall be filed with the SEC Head Office or any of its Extension Offices, on or before May 30 of the following year for every year that the company qualifies as a PC or RI. The ACGR shall cover all relevant information from January to December of the given year regardless of registration date. The ACGR for the covered period January to December 2021 shall be due for submission **on or before 30 May 2022**.
2. At least one (1) complete copy of the ACGR filed with the Commission shall be duly notarized and shall bear

original and manual signatures of the following required signatories:
 a. Chairman of the Board; b. Chief Executive Officer or President; c. All Independent Directors; d. Compliance Officer; and e. Corporate Secretary

3. Newly-registered companies shall be follow the guidelines below:

a. PCs registered or have qualified as such from July to December of a given year shall be allowed to indicate "newly-registered" in the Explanation portion of the ACGR for their first submission. The same shall not be considered as sufficient explanation if the PC fails to indicate the date of its registration/ when it has qualified as such.

b. RIs registered from July to December of a given year shall be allowed to indicate "newlyregistered" in the Explanation portion of the ACGR for their first submission. The same shall not be considered as sufficient explanation if the RI fails to indicate the date of the effectivity of its Registration Statement.

c. In addition to the submission of the ACGR, newly-registered PCs and RIs must file their Manual on Corporate Governance in accordance with SEC Memorandum Circular No. 24, Series of 2019 and SEC Memorandum Circular No. 19, Series of 2020.

4. The imposable penalties are as follows:

| Violation | Basic Penalty | Monthly Penalty |
|--|---------------|-----------------|
| Non/Late Submissions | Php 20,000.00 | Php 2,000.00 |
| Disclosure(s) | | |
| a. Incomplete [i.e no explanation provided; no alternative practices to achieve over-all principle | Php 10,000.00 | Php 1,000.00 |
| b. Misrepresentation / Misinformation | Php 50,000.00 | Php 5,000.00 |
| Signatory(ies) | | |
| a. Incomplete | Php 5,000.00 | Php 500.00 |
| b. Incorrect | | |

The monthly penalty shall continue until the company has complied with the requirement

5. PCs and RIs that are listed in the Philippine Stock Exchange are excluded from the coverage of this Memorandum Circular.
6. Publicly-listed PCs and RIs shall instead submit an Integrated Annual Corporate Governance Report, in accordance with SEC Memorandum Circular No. 15, Series of 2017.
7. PCs and RIs shall no longer be required to comply with Sections 15 and 16 of SEC Memorandum Circular No. 3, Series of 2007 for the covered period January – December 2021.

Orders, Issuances and Circulars which are inconsistent with the provisions of this Circular are hereby repealed accordingly.

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