



NOTICE

The Securities and Exchange Commission (SEC) will suspend work in its Main Office within the Philippine International Convention Center (PICC) Complex in Pasay City on **Thursday and Friday, from 9 to 10 July 2020**.

The SEC Main Office will undergo further disinfection, after two outsourced personnel recently tested positive for COVID-19 in Reverse Transcription Polymerase Chain Reaction (RT-PCR) tests and while the Commission awaits the results of the confirmatory tests of persons who had close contact with the confirmed cases.

Depending on the results of the confirmatory tests for the close contacts, the Commission may either reopen its Main Office on Monday, 13 July 2020, or further extend the suspension of work thereat for the protection of its employees and the transacting public alike. The Commission will immediately post pertinent notices as the results of the confirmatory tests come out.

In the meantime, the Commission will continue adopting alternative work arrangements, in accordance with the guidelines issued by the Civil Service Commission, to minimize disruption in the delivery of services to the public.

The Commission shall likewise continue receiving printed reports such as Annual Financial Statements (AFS) and the General Information Sheet (GIS), and other documents through the SEC Express Nationwide Submission (SENS) facility at <https://sens.secexpress.ph/>.

Corporations with SEC registration or license numbers ending in 1 and 2 shall have another week, from 10 to 14 August 2020, to submit their printed AFS to the SEC Main Office through courier or registered mail under the SENS facility.

Meanwhile, the public may send their queries and other concerns to the departments concerned at the email addresses provided at <http://www.sec.gov.ph/public-information-2/investors-education-and-information/covid-19-related-issuances/>.

8 July 2020